

# WESTERN ACADEMIC LEADERSHIP FORUM

## Qualifications for Serving on the Executive Committee

*Guidelines for State's Members Selecting their Representative*

*Referenced in the bylaws: Article III, Section 2a*

The Forum members' official representatives in each state determine who among them will serve as their representative on the Executive Committee. The method used for this process is at the discretion of the members in each state. These guidelines are intended to articulate the level of commitment and the characteristics of individuals who would be meaningful contributors to the Forum Executive Committee.

### **Commitment**

Executive Committee members are expected to attend two face-to-face meetings; one in the summer for planning and the second in conjunction with the annual meeting. Additionally, there may be subcommittee meetings in the interim that meet face-to-face or via conference call.

### **Characteristics**

The members of the Executive Committee provide the leadership and direction to ensure that the organization achieves its mission. Thus, in selecting its representative on the Executive Committee, members in the state are encouraged to select individuals available for a minimum of a two-year term that possess or are willing to cultivate the following characteristics:

- 1.) Desire and capacity to serve with the passion, dedication and commitment to the Forum's mission and goals;
- 2.) Capacity to lead and inspire the Executive Committee to maintain the Forum's position as an innovative organization focused on game changing opportunities to improve higher education for students and the nation;
- 3.) Requisite knowledge and expertise as an executive leader to identify and issue calls to action on opportunities and challenges in higher education and to influence policy in the state, regionally and nationally.
- 4.) Solicit input from Forum members and other relevant stakeholders on Forum areas of interest and represent these diverse views in Executive Committee discussions and decisions;
- 5.) Aware of and active in higher education's change and student success agendas at the state, regional, and national levels. (This includes such topics as transfer, cost of and

time to degree, developmental education, job placement, and other top concerns.); and  
as a plus

- 6.) Willing to contact, network and engage in conversation with prospective speakers and sponsors.

A great strength of the Forum is the diversity of its members and their official representatives. Thus, a state's members are encouraged to seek the advice of the professional staff and Executive Committee prior to selecting their representative to determine if a particular need exists on the committee at that time.